

WreathsForTheFallen.org

Officers /Mickman Meeting Minutes

April 23, 2019

I. Roll Call

WreathForTheFallen.org officers John Thomas, Ron Robbins, Carrie Johnson, Jerry Ratcliff, Bob Larson, Bob Schule, Becky Schule and Carl Bates were present along with John Mickman and Susan Pruitt from Mickman Brothers. The meeting was at Mickman Brothers Facility in Ham Lake MN and started at 1:00pm.

II. Items of Concern

Invoicing from Mickman's for the 2018 wreath order
Quantity of wreaths delivered to Little Falls, Preston and Duluth cemeteries
Bill of Lading forms
Delivery / staging of wreaths
2019 Proposed pricing of wreaths

III. John Thomas started the meeting by thanking John Mickman for their great work and wreaths they have always provided to WFTF.org over the past several years. John Thomas and Ron Robbins had requested a meeting with Mickman's to discuss the above items of concern. John Thomas explained some differences in pricing from Mickman's for the 2018 wreath ceremony – he also had questions on the quantities delivered to each cemetery. John Mickman was very helpful in helping us understand his invoices and he was going to mail invoice copies to the Wreath office in Baxter MN. He also stated that he would send all copies of the Bill of Lading's (packing slips) for all wreaths delivered to all cemeteries to the Baxter office in future years.

John Mickman explained how the wreaths were packed in the trucks and how they kept track of the wreaths loaded on their trucks.

In future years all wreath quantities ordered will be done in writing so that both WFTF.org and Mickman's will be working with the same quantities. John Mickman requested that we have our order in no later than Thanksgiving of each year.

John Thomas & Ron Robbins asked questions about the invoicing for 2018 and John Mickman reviewed the invoices with them and the final balance due of \$ 1,848.00 was agreed upon by everyone present. Ron Robbins wrote a check out for the balance due and presented it to John Mickman for full payment for the 2018 wreath purchases. John Mickman had Susan prepare a statement showing the balance due and that we had paid it in full.

IV. Moving Forward

John Thomas proposed an option for the pricing of the wreaths for the next 5 years. He talked to John Mickman about it and expressed his concerns about the inconsistency in wreath pricing over the past several years. He was hoping that if we could get the same pricing over the next 5 years that it would better to budget and plan for each year. John Mickman was very appreciative of having the opportunity of working with us and he will prepare a proposal and mail it to us. The proposal would lock in wreath pricing but would also address the issue of huge increases that may occur years down the road – at which time we would meet with Mickman’s to discuss any and all price changes.

John Mickman inquired as to how big of an increase in the number of wreaths he can expect? John Thomas answered his question by saying that there is no firm method of predicting how many new veterans ‘in ground graves’ there will be in December. John Thomas informed Mickman’s that we will be continuously obtaining burial numbers from each cemetery every month and when we get closer to November we should have a more accurate estimate to give him.

It was a great meeting with everyone with lots of questions and concerns addressed and answered. The relationship between WreathsForTheFallen.org and Mickman Brothers has been and will continue to be a wonderful relationship. They very much appreciate providing the Honor Wreaths each year.

V. **Adjournment**

The meeting was over at 3:00 pm.

If you have any questions or need any information please log into our web site at www.wreathsforthe fallen.org or call John Thomas at 218-829-6622.

Minutes submitted by: Carrie Johnson

Minutes approved by: _____